





# PEOPLE OF PEONY'S PARTICPANT MONEY AND PROPERTY POLICY AND PROCEDURE

## What is This Form About?

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This form is about giving permission (saying "yes") for People of Peony staff to help you with:

-  Your **money or bank things** (if you need help)
-  Your **personal things** (like your bag, phone, or belongings) when it's part of your support

## Our Promise To You

### At People of Peony, our staff will always:

- Be honest and clear with you
- Only help when needed
- Keep your money and belongings safe
- Never do anything with your things unless you say it's okay
- Help you stay in control of your own life



## If We Help With Your Money

### If you say yes, we might help you:

- Pay for shopping or bills
- Use your money for things you ask for only
- Keep your money safe

### But we will **NEVER**:

- Use your PIN or password
- Spend your money on ourselves
- Borrow money from you
- Make money decisions for you without your okay

## Going Out and Special Events

### Sometimes staff go with you to places like:

- Cafes or restaurants
- Movies or shows
- Fun activities

### We will:

- Pay for our own food and tickets
- Try to use a Companion Card if one is available to cover our entry fee
- Never let you pay for our ticket or meals

## What You're Agreeing To

### By signing this, you are saying:

- Yes, I give permission for staff to help me with my money and/or my belongings when I need it
- I understand that staff must follow rules to keep me safe
- I can change my mind or stop this agreement any time
- My support plan will also include these choices



## You Will Always Know What's Happening

- Everything about your money will be written clearly in your support plan
- You will be part of the decisions
- Your privacy will always be respected

## Staff are Not Allowed To

- Give you financial advice (like where to invest or save)
- Talk to others about your money unless you say it's okay
- Use your things or money for personal reasons

## If You Ever Feel Unsure You Can Talk To

- Your Support Coordinator
- People of Peony Head Office  
07 4642 1010
- [www.peopleofpeony.com](http://www.peopleofpeony.com)

## DOCUMENT CONTROL

Version No.	Issue Date	Document Owner
4	22/10/2024	PEOPLE OF PEONY



Version History		
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